

DELHI PUBLIC SCHOOL BALCO

1st May, 2021

Dear Parents/Guardians

Hope you and your loved ones are safe and in good health.

We wish to thank you for your continuous support to the school.

We have started new academic session from 5th April, 2021 and wish to continue teaching in May as far as possible. We are going to introduce new technology such as DPS BALCO SMS App for proper communication in coming weeks.

We are receiving requests for details of how to pay fee online and also option of bimonthly fee payment to avoid later complications.

You can deposit fee as per your convenience as we have given option for bimonthly, half yearly and yearly fee payment.

The procedures to pay the tuition fee are given below:

1. Please visit the school website i.e. www.dpsbalco.com
2. Click on '**ONLINE FEE**'
3. Verify your mobile number to proceed (As given in School Record). If you wish to change your mobile number, please add it and wait for the approval from school side.
4. You will receive an OTP and check your mobile message box to get OTP (Kindly wait 15 to 20 second to get OTP on your mobile number).
5. Enter your ward Admission Number. If you are not having the admission number of your ward, please send an email at dpsbalco@gmail.com for the same.
6. Verify your ward details, if found ok, please move to next step to select the fee options.
7. Select the fee option and proceed for the fee payment through SBI Payment Link.
8. Please select:
STATE : **Chhattisgarh**
INSTITUTION : **Education Institutions** Then click on GO button
Educational Institutions Name: **DELHI PUBLIC SCHOOL, BALCO NAGAR**
9. Please select the payment category.
10. Fill the required details of online payment.
11. The Fee receipt will be generated in the pdf format, please keep it in safe custody for your record.

We expect that your kind support will continue in this session as well for the smooth running of online classes during this crucial period.

Wishing you all good health and happiness.

Sd/-

Kailash Pawar
Principal